

Licensing Service
Schedule of Fees and Charges for 2012/2013

Ref. No.	Unit of Charge	VAT Indicator	Existing Charge £	Charge £	
Licences					
1	Breeding Establishments	Annual	OO	250.00	261.00 Plus Vet's Fees where necessary
2	Riding Establishments - 1 to 8 Horses	Annual	OO	260.00	272.00
3	Riding Establishments - 9 to 15 Horses	Annual	OO	390.00	408.00
4	Riding Establishments - Over 15 Horses	Annual	OO	520.00	543.00
5	Animal Boarding Establishments				
	a) Non-home Boarding	Annual	OO	230.00	240.00
	b) Home Boarding	Annual	OO		170.00 New Fee Category
6	Dangerous Wild Animals - Vet's fees only	2-yearly	OO	Specified at time	170.00 New charge from 1.4.2012
7	Pet Shops	Annual	OO	180.00	188.00
8	Acupuncture, Tattooing etc.	Registratn Only	OO	125.00	130.00
9	Acupuncture, Tattooing etc. - Premises	Registratn Only	OO	170.00	180.00
10	Street Trading				
	a) Sole Trader	Annual	OO	240.00	251.00
	b) Schedule 2 event - up to 50 traders	Annual	OO		63.00
	c) Schedule 2 event - 51 or more traders	Annual	OO		125.00
	d) Schedule 2 event - up to 50 traders	Single Event	OO		52.00
	e) Schedule 2 event - 51 or more traders	Single Event	OO		105.00
11	Hackney Carriage - Vehicles (not adapted)	Annual	OO	250.00	261.00 Including one test
12	Hackney Carriage - Vehicles (adapted)	Annual	OO	90.00	94.00 Including one test
13	Missed Appointments (Vehicle Test)	Per Test	OO	100.00	105.00
14	Re-testing of vehicles following failure	Per Test	OS	64.00	67.00
15	Hackney Carriage - Drivers renewal	Annual	OO	59.00	65.00 Increase reflects addition of £5 charge for DVLA licence checks
16	Private Hire - Operators	Annual	OO	162.00	169.00
17	Private Hire - Vehicles (not adapted)	Annual	OO	250.00	261.00 Including one test
18	Private Hire - Vehicles (adapted)	Annual	OO	90.00	94.00 Including one test
19	Private Hire - Drivers renewal	Annual	OO	54.00	60.00 Increase reflects addition of £5 charge for DVLA licence checks
20	New Driver Application		OO		100.00
21	Resit fee for Knowledge test	Per Test	OO		25.00
22	Transfer of Hackney Carriage / Private Hire Licence		OO	74.00	77.00 Including one test
23	6 Month test (vehicles over 5 years)	Per Test	OO	74.00	77.00
Hackney Carriage and Private Hire					
24	- Initial plate and bracket deposit		OO	30.00	31.00
25	- Replacement plate bracket		OS	10.00	10.00
26	- Replacement plate & window disc		OS	15.00	16.00
27	Gambling Act 2005 - Including lotteries, permits, premises, etc	Various		Please see website for individual fees	Please see website for individual fees Statutory Charge
Licensing Act 2003					
28	- Personal	10-Yearly	OO	37.00	37.00 Statutory Charge
29	- Premises	Initial/Variatio	OO	Various	Various Statutory Charge
30	- Premises	Annual Fee	OO		Certain premises are exempt ie Village Halls etc
31	- Premises	DPS Variations, etc	OO	23.00	23.00
32	- Temporary Event Notice	Per Event	OO	21.00	21.00 Statutory Charge
Search and Photocopying					
33	Copies of documents (general)	First page £1.00 20p per sheet thereafter	OS	1.00	1.00
34	Criminal Records Check	Per Applican	OO	10.00	44.00 £44 is the charge Waverley incurs for a CRB check

Vat Indicator: OS = Standard
 OE = Exempt
 OZ = Zero Rated
 OO = Outside Scope

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Ref. No.	Codes	Details	2010/2011 Actual (2)	2011/2012 Estimate (3)	2012/2013 Estimate (3)	2012/2013 Analysis		
						Liquor Licensing (4)	Hackney Carriage (5)	Other (6)
			£	£	£			
	1000s	Employees						
1		Democratic & Legal Services	198,180	203,150	204,580	102,290	81,830	20,460
2		Finance Services	16,440	11,090	14,010	4,670	4,670	4,670
3		Customer & Office Services	2,320	0	0	0	0	0
4		Building Control Section	11,470	11,410	11,460	11,460		
5		Environmental Health Services	33,010	36,520	24,140			24,140
6		Leisure & Youth Services	1,030	1,060	1,200			1,200
7		Total Staff Recharges	262,450	263,230	255,390	118,420	86,500	50,470
	1300s	Supplies and Services						
8	1302-5	Equipment	1,931	2,500	2,000	-	2,000	-
9	1332	Printing	1,734	3,300	2,800	1,400	1,400	-
10	1344	Vets' Fees	1,322	2,500	2,500	-	-	2,500
1	1344	Criminal Records Bureau	4,438	5,000	5,000	-	5,000	-
12	1345	Hired and Contracted Services	22,548	17,000	19,500	-	19,500	-
13		Staffing/Admin Contingency	0	2,500	0	-	-	-
14	1351	Telephones	461	250	250	83	84	83
15	1386	Advertising	241	2,000	2,000	-	1,000	1,000
16	1387	Subscriptions	36	830	830	277	277	276
17	1395	Hospitality	75	200	200	200	-	-
	1600s	Support Costs						
18	1600	Locality Offices	4,240	3,470	4,250	1,416	1,417	1,417
19	1600	Computer Cost Recharge	13,520	12,320	12,320	4,107	4,107	4,106
20		Gross Expenditure	312,996	315,100	307,040	125,903	121,285	59,852
	2000s	Income						
21	2301	Hackney Carriage and Car Hire	94,919	114,000	110,000		110,000	
22	2302	Other Licences	131,165	136,000	140,000	125,000	0	15,000
23		Total Income	226,084	250,000	250,000	125,000	110,000	15,000
24		Net Cost to Summary	£86,912	£65,100	£57,040	£903	£11,285	£44,852
		Rate of costs recovered	72%	79%	81%	99%	91%	25%